

**Election rules
of the society
European Nurse Directors Association e.V. (ENDA)
in accordance with § 13 (3) of the standing orders**

§ 1

General provisions

- (1) In accordance with § 13 (1) the members which should be elected to the Executive Board and the General Committee shall be elected at the general meeting corresponding with these election rules.
- (2) The election committee will be determined by the chairman of the general meeting. § 17 (1) of the standing orders will be applied. If one third of the entitled members request to conduct the election of the election committee in a written form, this has to be done according to § 17 (5) of the standing orders.
- (3) The election committee can only act if a quorum according with § 17 (4) is given.
- (4) The descriptions concerning proxies according to § 14 (1) have to be observed.
- (5) The election will be conducted and recorded in English according to § 1 (4) of the standing orders.

§ 2

Election Committee

- (1) The Election Committee consists of three members. These are determined by the chairman or at the request of the General Assembly elected in a secret ballot.
- (2) The Election Committee is composed by an election supervisor and two election officials.
- (3) The election supervisor shall lead the general meeting for the duration of the election procedures.

- (4) The Election Committee shall review the suitability of the candidates running for the Executive Board and the General Committee. It examines the application letters and urges the candidates for a brief personal presentation.

§ 3

Conduction of the Election

- (1) The selection committee examines the proxies for their validity. A template has been attached to the election rules.
- (2) The election officials distribute the ballot papers concerning the election of Executive Board and the General Committee.
- (3) The members who are authorized as proxies will be got an appropriate number of ballots according to § 14 (1) of the standing orders. Each member receives for themselves and each absent member a ballot. If a proxy is authorized by more than three members the surplus authorizations will be deleted.
- (4) The ballots have to be delivered by the electing members in a container provided for this purpose.
- (5) The provisions according to § 17 (5) of the standing orders will be applied.

§ 4

Evaluation and termination of election

- (1) After the election all ballots will be counted by the election committee. The election supervisor shall decide in consultation with the election officials on the validity of the ballots.
- (2) Following the announcement of the results, the selected candidates will be asked by the election supervisor on the acceptance of their election in the general meeting.
- (3) If all elected candidates have accepted their election the election procedure shall be declared as terminated by the election supervisor. The chairmanship of the general meeting returns to the chairman.

§ 5

Additional provisions

- (1) If the candidates who are elected by the majority of ballots according to § 4 (2) of the standing orders did not accept their election, each second placed candidate shall act as replacement candidates in a new ballot in accordance with § 3.

- (2) It is possible that additional replacement candidates at the general meeting can be nominated.

Hannover, July 2013

Annex

Template Power of Attorney for the election of the Board Members and other Members of the General Committee of the Society of the European Nurse Directors Association e.V.

Power of Attorney for the election of the Board Members and other Members of the General Committee of the Society of the European Nurse Directors Association e.V.

I, the undersigned

Mr/Ms
DOB
residing at

herewith authorize

Mr/Ms
DOB
residing at

- subsequently referred to as the authorized representative -

to act as my representative at the election of the Board Members and other Members of the General Committee of the European Nurse Directors Association e.V. (ENDA) – subsequently referred to as the society – and to pursue my right to vote at the General Meeting of the Society.

The authorized representative is especially authorized

- to pursue my right to vote at the election of the Board Members and the Members of the General Committee without restrictions, including all resolutions required for this, and to pursue my right to vote at the General Meeting, specifically in the passing of the following resolutions:
 - o the procedures for the election of the Board Members and the Members of the General Committee;
 - o the appointment of an election committee, the admission of the candidates to the election committee and the staffing of the election committee;
 - o the admission of the candidates to be elected as Board Member or as Member of the General Committee;
 - o the election of the Board Members and Members of the General Committee.
- to also pursue my right to vote by all other questions that are on the agenda of the General Committee as well as during the voting on questions regarding procedures.

The authorized representative is exempt from the restrictions of § 181 BGB.

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Signature

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Place/ Date